Office of the Minister: 83 Elmfield Road, Balham, London SW17 8AD
Telephone No: 020 8673 9724 or 0796 956 1742

A Registered Charity

26th May, 2021

Dear Sir/Madam,

<u>Instructions for re-opening of Balham Church</u>

This is the first phase of the re-opening of the church, and this is subject for review.

Instructions on entering and exiting church

- 1) There will be a temperature check on entering into the building.
- 2) Individuals will be required to use the hand sanitisers upon entry.
- 3) Wearing facial coverings are required except by those who are medically exempt.
- 4) There will be two points of entry and exiting the building. The front entrance door will be the main entry to the building, and the fire exit doors in the sanctuary will be the main exits.
- 5) There will be arrows on the floor which will assist with direction.
- 6) The ground floor of the Sanctuary will be filled up first and in line with social distancing requirements, and the overflow will occupy the balcony.
- 7) Individuals will be ushered out of Sanctuary at the end of the service, and not to congregate in the foyer and/or conveniences.

Instructions regarding Church Services

- 1) Sabbath School classes will continue on zoom and/or conference calls.
- 2) Divine Service will start at **11.15 am** and end at **12.45 pm.** For those who are not attending Church, the service can be viewed by Livestream on Balham website (balham.advenstchurch.org.uk).
- 3) The children will continue their service on zoom during the divine service.
- 4) Individuals are asked to bring their own bibles and hymnals as these will not be provided.
- 5) The Praise team will sing during the services but there will be no congregational singing.
- 6) The Praise team and platform party will not be wearing facial covering whilst officiating during the service.
- 7) The Praise team should not share hand-held microphones.
- 8) Sabbath afternoon programs including Bible study and AYS, and Wednesday prayer meetings will be conducted on zoom.

Other instructions

- 1) Since this is a phase return, the kitchen and cafeteria area will be closed. There will be no provision made for food to be eaten on the premises, and there will be no social activities at present.
- 2) In line with government guidelines, we recommend that individuals avoid shaking hands, embracing or kissing.
- 3) To maintain social distancing, not more than 4 people to enter the conveniences at any one time.
- 4) A box will be placed at the exit doors for the collection of Tithes and Offerings.

Thank you in advance for your cooperation.

Yours in Christ,

Bernard T. Akakpo

Local Minister for the South England Conference